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OFFICE OF THE CHANCELLOR  
UNIVERSITY OF THE PHILIPPINES

ADMINISTRATIVE ORDER NO. 073

Date: MAR 9 0 2014  
By: [Signature]

Time: [Signature]

TO: Erwin B. Mahanan, D.  
Data Management Officer

SUBJECT: Roles and Responsibilities of the Data

[Signature]  
MICHAEL L. TA  
Chancellor

Conforme:

[Signature]  
Erwin B. Mahanan

information to, in, and from the Philippines DMM in the following roles:

1. Complying with data privacy laws and regulations

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requirements of privacy laws, including the Data Privacy Act of 2012 (RA 10173) and its implementing Rules and Regulations (R2016-01) issued by the National Privacy Commission (NPC) and other relevant regulatory agencies.

proportional requirements to the NPC

2. Monitoring and reporting

for each case

Privacy Officers (POs)

edy threats and breaches

a. Discharge legal obligations

i. Observe the Data Privacy Act of 2012

ii. Comply with the NPC (NPC)

b. Submit

Annual Data Breach Report

ii. Annual Data Breach Report

ii. Re

ii. Review requests to properly obtain the consent of data subjects

iii. Review requests to designate counterparty

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ii. Minimize UP Diliman's legal, financial, and reputational risks.

- a. Guide and assist units to maintain privacy of their functions and projects.
- b. Supervise and coordinate the activities of the units and oversee all acts, initiatives, processes,

or. In the **SECRET** reports directly and exclusively to the UP Diliman Chancellor.